

**Florida International University**

**Recreation Services Department**

**2011-2012**

**INTRAMURAL PARTICIPANT  
HANDBOOK**





**INTRAMURAL SPORTS**  
**2011-2012 INTRAMURAL HANDBOOK**

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**Program Overview**

Intramural (IM) Sports are organized with structured leagues, tournaments, and contests designed to meet the recreational needs of the Florida International University community. Students, employees, alumni, and spouses are offered the opportunity to participate in IM Sports activities as regularly as their interest and time will permit.

Through participation in IM Sports, individuals are encouraged to enjoy sports, reduce stress, keep physically fit, meet people, and have fun! IM Sports emphasizes and acknowledges values such as sportsmanship, leadership, and teamwork. Oversight of IM Sports is the responsibility of the Intramural and Club Sports Coordinator and the staff assigned to each contest.

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**Recreation Services Mission Statement**

In support of the mission of the University and the Division of Student Affairs, Recreation Services promotes active, healthy lifestyles for FIU's vibrant and diverse community through quality participation opportunities, educational experiences, and support services.

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**Spirit of Play**

Team sport activities find their origin in the basic need for the spirit of play. Winning and losing are mere outcomes of this play spirit. Abusive language and manipulation of the rules are not a part of the game. What is part of the game is the pure satisfaction of participation, getting fit and enhancing friendships. Without your opponent, there is no game, no contest, no memories, and no fun. You are indebted to them as they are to you. The spirit of play is then based upon cooperation. Upholding high standards of integrity and fair play acknowledges this idea of cooperative competition. All players are encouraged to use good judgment in caring for the safety of others as well as themselves. The goal of lifetime sports for all players may have more meaning than that of a win or loss, the memory of which often fades quickly. All players are asked to participate within the context of this **SPIRIT of PLAY**.

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**Professional Staff**

**Coordinator, Intramurals & Sport Clubs**

Matt O'Connor  
Office: Recreation Center, Room 103  
Phone: (305) 348-7530  
Email: [matthew.oconnor@fiu.edu](mailto:matthew.oconnor@fiu.edu)

**Graduate Assistant, Intramurals**

Antonio Gonzalez  
Office: Recreation Center, Room 103  
Phone: (305) 348-1054  
Email: [agonz698@fiu.edu](mailto:agonz698@fiu.edu)



**INTRAMURAL SPORTS**  
**2011-2012 POLICIES AND PROCEDURES**

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**Section 1: Eligibility**

**Article 1: To Be Eligible**

All FIU students taking a minimum of one credit hour **and in good standing with the university** are eligible to participate in intramurals. The Department of Recreation Services defines a student as any individual who is currently enrolled at Florida International University and is registered with the university registrar. Students taking 1 or more credit hours automatically pay the Activities and Services Fee and therefore do not need to purchase a membership.

The following people are eligible to participate after purchasing the appropriate Recreation Services membership through Membership Services for the semester in which they intend to participate:

- An FIU student not currently enrolled.
- An employee of Florida International University.
- FIU alumni (individuals who have earned 30 or more credit hours at FIU).
- **Friend of FIU through donation to the FIU Alumni Association**
- The spouse/Same Sex Partner (SSP) of a student, employee, or alumni member.

**In order to participate in Intramural activities, students not currently enrolled, FIU Employees, Alumni, Friends of FIU, and Spouses/SSP must purchase an Intramural Pass. Proper documentation must be provided at the time of purchase.**

**Article 2: Professional Athlete Rule**

Professional athletes may not participate in their respective or related intramural sport, activity, or event. A professional athlete is defined as a person who has been paid to participate in a sport, under contract with a professional team, included on a professional team roster, practiced with a professional team, and/or compensated for trying out for a team.

**Article 3: Current Varsity Athlete Rule**

Intercollegiate athletes are not eligible to participate in their respective or related intramural sport, activity, or event. Current varsity athletes are defined as individuals whose name appears on an Athletic Department team roster at any college/university during the current academic year. The academic year begins with the Fall semester and ends at the completion of the Summer semester. Included in this rule are individuals who begin an intercollegiate sport season on a roster and do not finish as a member of the team. Intercollegiate athletes may participate in intramural programs other than their or related intercollegiate sport.

#### **Article 4: Former Student Athlete Rule**

An individual whose name has appeared on an athletic department team roster at any college/university in a previous academic year/season is defined as a former student athlete.

#### **Article 5: Competitive Sport Club Athlete Rule**

Competitive Sport Club athletes will be held to the same regulations as former varsity athletes.

- Competitive sports clubs are defined as clubs that compete against other schools on a regular basis and are members of a league administered by a national organization.
- Recreational sports clubs are defined as clubs that are more instructional and/or social in nature, but may also involve occasional competition, tournaments, or meets.
- Team rosters will be limited to two (2) former athletes and/or two (2) competitive sports club athletes. This may be two (2) former student athletes, two (2) competitive sport club athletes, or one (1) participant from each category.

#### **Article 6: Panther ID Policy**

In order to participate in any intramural activity, all participants must show a valid Florida International University issued photograph identification card. This includes, but is not necessarily limited to Panther IDs, and Recreation Services membership cards. A Florida International University identification card must include the following information and be clearly visible in order to be considered valid: the individual's name and photograph. Identification cards that do not have one or more of these requirements will not be accepted and the individual will not be allowed to play.

Misuse of an identification card (borrowing, lending, counterfeiting, altering, etc) is a violation of the Florida International University Student Code of Conduct. The identification card will be confiscated and the individual attempting to use the card will be ineligible to participate. If the card belongs to another student, that student must meet with a professional staff member in order to regain possession of their identification card.

#### **Article 7: Division of Competition**

Intramural Sports competition is divided into several divisions: Men's Open, Fraternity, Women's Open, Sorority, and Co-Rec.

#### **Article 8: Team Member Eligibility**

It is the responsibility of the team captain to ensure each member of their team is eligible. Any questionable case should be brought to the IM & Club Sports Coordinator so an official ruling can be made prior to the individual's participation.

- Each team member's name and Panther ID # (PID) must appear on the official roster filed in the IM Sports Office. On-site registration is permitted prior to game time, and at any time during the game. Random eligibility checks will be conducted. All participants must personally sign the Release Waiver prior to being eligible to play.
- Eligible participants must present an activated Panther ID Card prior to each and every contest.

- Women are eligible to participate on men's IM Sports teams, but may not play on both a men's and women's team.
- Male students may not participate in female-only leagues or tournaments at any time.
- Team Rosters will be frozen upon completion of the team's first Playoff game.
- The only way a person may play legally on two different teams in the same sport is if one team is in the Co-Rec division.
- A participant is not permitted to transfer from one team to another after participating in one scheduled game without authorization from the IM & Club Sports Coordinator or Graduate Assistant. Participation counts as signing in to play for a team. If a player is on more than one roster, his/her official team is the one he/she first signs in with.

### **Article 9: Illegal Participation**

Teams found to have participants in violation of the above eligibility policies may have their games forfeited to their opponent regardless of the actual outcome. The participants in question may be suspended from that specific team or all intramural activities for a length of time deemed appropriate. Participation is defined as the individual's name appearing on the roster and/or stepping onto the field of play for any period of time during game play. The Intramural Office reserves the right to investigate the eligibility of any participant at any time.

**NOTE:** Captains that believe the opposing team has ineligible players are highly encouraged to file a formal protest. Refer to Section 10: Protests. Your help in making our intramural programs as fair as possible is very much appreciated, and your formal protest assists the Intramural Staff in providing you a fair and safe opportunity.

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## **Section 2: Captain's Responsibilities**

### **Article 1: Team Captain**

When registering for a team sport, a captain must be designated. This person will be the main contact between the Intramural Office and the team.

### **Article 2: Responsibilities**

The team captain is a vital link between the individuals participating in a sport and the Intramural Staff. For this reason, any person assuming the role of a team captain has a number of responsibilities he or she is obligated to. The captain is responsible for:

- Registering the team and filing the forfeit bond during the registration period in the IM Sports Office.
- Ensuring that all team members are eligible for participation.
- Attending the captain's meeting or designating a team representative to do so.
- Knowing deadline dates, mandatory meeting times, the rules governing the sport, as well as being familiar with IM Sports Policies & Procedures in regard to forfeits, defaults, sportsmanship ratings, postponements, etc.
- Regularly checking e-mail messages and IM website announcements for pertinent information.

- Keeping the team informed as to the rules, game site, time, opponent, and other pertinent game information.
- Submitting protests if necessary.
- Promoting and developing good sportsmanship (teammates and fans) before, during, and after all IM Sports contests.
- Assisting the IM Staff with an ejected teammate and referring that teammate to the IM & Club Sports Coordinator or Graduate Assistant after the incident. Should the original captain be ejected from the game due to conduct issues, a new captain will be designated by the on-site officials and/or supervisors. This designee will then assume all captain responsibilities.

### **Article 3: Captains' Meetings**

At the beginning of each season the Intramural Sports Department will conduct a captain's meeting for each team sport. Important information, rules, and policies will be explained at this meeting in addition to assisting with scheduling conflicts. A representative of the team is strongly encouraged to attend. While the team captain is the preferred target audience, anyone may represent the team at this meeting (teammate, roommate, sibling, significant other, etc.) **Teams not represented at the meetings are still responsible for knowledge of and compliance with all rules and policies.**

### **Article 4: Rules and Eligibility Protests**

All protests must be filed at the time of the incident in question by the team captain. Sports may have a specific set of rules regarding when a protest may be filed. Please refer to Section 10: Protests.

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## **Section 3: Participant Conduct**

### **Article 1: Conduct**

Clearly, sports are important to the participants, but that importance should not become so overriding that players lose sight of civilized behavior. Good sportsmanship is a requirement of all participants, players and fans. The playing site is not a venue for physical or verbal abuse! Students are required to adhere to the FIU Student Code of Conduct. Violations of the *Student Code of Conduct* can result in charges being filed with the Office of Student Conduct, as well as with Campus Police. The following are guidelines for participant behavior:

- Each team is responsible for the actions of its members and fans before, during, and after any game or event. Failure of a team to cooperate with officials or to control and restrain any individual member or fan is cause for a team to be dropped from the league.
- In the event an individual and/or spectator conducts himself/herself in an unsportsmanlike manner during any IM Sports event, the on-site staff has the complete authority to take any action deemed necessary in order to keep the game under control. Depending upon the severity of the incident, the official or IM supervisor may take the following action: give warnings, eject players from the game and area, and/or suspend the game. All disciplinary problems will be reported to the IM & Club Sports Coordinator or Graduate Assistant for further disciplinary action.

- Players and spectators who enter the playing area during a game to become involved in an altercation will be suspended immediately from participating in IM Sports. If players or spectators cannot be identified, then the team will be suspended. The length of the suspension will be for a minimum of one game and may be extended in accordance with the severity of the incident. Reinstatement in the program will be made when the student or team shows a willingness to support the basic principles of the program. This decision will be left to the discretion of the IM & Club Sports Coordinator or Graduate Assistant and the Director of Recreation Services.
- Reports of unsportsmanlike behavior will be investigated by the IM & Club Sports Coordinator or Graduate Assistant. In doing so, the individual(s) and/or team(s) involved will be questioned and may be required to submit a written statement of the incident. Statements will also be obtained from the officials and IM Supervisor on duty. The IM & Club Sports Coordinator or Graduate Assistant will rule on the individual(s) and/or team(s) involved. The range of penalties include: suspension from game(s) or season, temporary or permanent probation, temporary or permanent suspension from IM Sports and loss of Recreation Services facility usage privileges.
- Ejected players, coaches, and fans must complete the necessary paperwork and remove themselves from the area (out of sight and sound) immediately. Failure to comply within one minute (60 seconds) will result in a team forfeit.
- Any player ejected from a game for any reason will face a minimum one game suspension and is subject to the rules set forth in the section *Ejections and Disciplinary Action*.
- Any individual striking another player or official, or verbally threatening an official will be suspended indefinitely. All members of the IM Sports Staff are employees of Florida International University. Abusing an official, verbally or physically, will result in the filing of an incident report with Campus Police.
- All Conduct Penalties will result in the Sportsmanship Rating of the offending team being reduced by at least 1.0 points (please refer to the Sportsmanship Section).
- Alcohol is strictly prohibited from all Intramural events and/or activities. Players or spectators found in violation of this will be immediately ejected/removed and suspended.
- Smoking is prohibited from all Intramural events and/or activities. Players or spectators found in violation of this will be immediately ejected/removed and suspended.
- Pets are not allowed at any IM Sports site. Persons will be asked to remove their pet from the premises with the understanding that they may return to the event or activity without the pet.

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## **Section 4: Participant Safety and Injuries**

### **Article 1: Health, Accidents, and Insurance**

Participation in all IM Sports activities is voluntary. Some intramural sports can be quite strenuous, others are only moderately so. The health of individuals participating in IM Sports is their own responsibility. Physical examinations and physician's approval are not required by the

University in order to participate, however it is strongly suggested that participants be aware of their own limitations. Florida International University and Recreation Services will not be held liable for injuries sustained by individuals participating in IM Sports. Anyone wishing to participate in IM Sports must sign the Release Waiver prior to playing. Participants are advised to have proper medical coverage and accident insurance before participating. Accidents and injuries occurring during IM Sports contests are documented and kept on file in the IM Sports Office, located in the Recreation Center (RC) Room 103. IM Sports will provide an individual trained in First Aid/CPR/AED at intramural contests. If a certified Athletic Trainer is present, he/she will provide basic taping services (fee-based), respond to and assess athletic injuries, and liaise with Public Safety personnel in emergency situations.

## **Article 2: Safety**

Proper attire should be worn for each activity. For your protection, as well as other participants, *all jewelry* and non-appropriate headgear must be removed before participating in an activity. Persons wearing casts or wrapped/padded appendages will not be allowed to participate if, in the judgment of Intramural Sports personnel, they are deemed to be hazardous or if they are specifically prohibited by the rules of a specific sport. Individuals will be required to obtain prior approval from the IM supervisor for the use of orthopedic devices essential to protect an injury.

The following is the Recreation Services Policy for bleeding during IM Sports activity:

- If an IM Sports participant is bleeding, he/she will be removed from the contest immediately.
- If an IM Sports participant has blood on his/her clothing, he/she will be removed from the contest upon detection. The blood may or may not be his/her own blood. Even a participant who has someone else's blood on their clothing will be removed from the contest. The participant is ineligible to re-enter the contest until the contaminated clothing has been removed.
- Before any participant re-enters the contest, all bleeding must be stopped and any open wound or laceration covered.

## **Concussion**

Any player who exhibits signs, symptoms, or behaviors consistent with a concussion shall be immediately removed from the game and shall not return to play until cleared by an appropriate healthcare professional.

### Signs of a concussion

- Headache or a feeling of pressure in the head
- Temporary loss of consciousness
- Confusion or loss of memory surrounding the incident
- Fatigue, nausea or vomiting
- Irritability and other personality changes
- Dizziness or ringing of the ears

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## **Section 5: Registration Information**

### **Article 1: General Information**

It is the responsibility of the team captain to register his/her team by the deadline date. Entries for all activities will only be accepted in the Intramural Office. Registration periods are outlined on the IM Sports schedule and web site. Entry forms may be picked up in the Intramural Sports Office, RC 103, or downloaded from the website: [www.recreation.fiu.edu/IMsports.htm](http://www.recreation.fiu.edu/IMsports.htm).

### **Article 2: Entry Fees**

Entry fees are non-refundable fees and are generally reserved for special events. For most leagues and tournaments, a forfeit bond is collected. A forfeit bond is a refundable deposit. If a team does not forfeit a game during a particular league or tournament, then it will be entitled to a refund of the full deposit. If a team forfeits one game during a particular league, then it will be entitled to a refund of half the money deposited. If a team forfeits two games during a particular league, or one game in a tournament, then it will not be entitled to a refund. Forfeit bonds not collected by the end of the semester in which the league or tournament occurs will not be returned. Entry fees or forfeit bonds for tournaments, leagues, and special events must be paid in the Intramural Sports Office before a team will be allowed to play. Entry fees and forfeit bonds will not be accepted at game sites. The entry fee or forfeit bond must be paid in cash. Entry fee or forfeit bond rates are outlined on the IM Sports schedule and web site.

### **Article 3: Individuals Without Teams**

If you wish to participate in a team sport and do not know enough people to form your own team, you may complete a form in the "FREE AGENT BOOK" in the IM Sports Office, RC 103. These forms are sport specific and will be properly discarded once the sport has entered Playoffs. IM Sports cannot guarantee placement.

### **Article 4: Rosters**

For all teams, rosters are usually limited to 20 available spots. Once a roster spot is taken by a specific player, that person may not be replaced. If a team submits a roster with more than 20 players, the first 20 will be the only persons officially on the roster. Teams may add players throughout the regular season, and all participants on the roster must be eligible. For some sports and special events, there may be additional roster limitations. These limitations will be detailed in the specific rules for that event.

### **Article 5: Team Name Policy**

The IM Sports Office reserves to right to change any team name deemed inappropriate or offensive.

### **Article 6: Captains' Meetings**

All team sports require a mandatory captains' meeting. If a team is not represented at the captain's meeting, the team may lose its eligibility to participate or be reassigned. The team may lose its selected time slot; it will lose any say in any discussions and/or votes pertaining to that sport.

## **Article 7: Waitlist Policy**

Teams that do not meet published entry deadlines are not guaranteed a place in the league/tournament. If there is no spot available, these teams will be placed on a “waiting list” and given priority based upon the order in which they were received.

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## **Section 6: Defaults and Forfeits**

The philosophy of IM Sports is to involve members of the FIU Community in an active recreational sports program. If a team forfeits a game, the objectives of the program are not met and participants are deprived of active involvement. This procedure is designed to minimize the number of forfeits.

### **Article 1: Default**

Teams which anticipate a hardship in fielding a team for a game which has already been scheduled and cannot be changed should call the IM Sports Office no later than 5:00pm the day of the game to default. A Default loss will be recorded but a forfeit will be avoided. Defaults will result in a 2.0 Sportsmanship Rating (please refer to Section 7: Sportsmanship). To default a game scheduled on a weekend the team must call by 5:00pm, Friday afternoon.

**NOTE:** A team's second default will equal a forfeit.

### **Article 2: Forfeit**

All games shall be played on the date and hour scheduled (including playoff games). Games lost by forfeit will not be rescheduled. Forfeits will result in a 0.0 Sportsmanship Rating (please refer to Section 7: Sportsmanship).

Teams must have at least the minimum number of players required present and ready to play as indicated by the specific rules for that sport to avoid a forfeit. If, at the scheduled game time, a team does not have the minimum number of players required as indicated by the specific rules for that sport, a 10-minute grace period will be granted in an attempt to ensure that the game is played. The 10-minute grace period will be deducted from actual game time. During this grace period, the team with the minimum number of players present will be awarded a specific number of points for each minute or portion of the minute of the grace period that elapses. The point total will be outlined in the sport-specific rules. If, at the end of the grace period, the team still does not have the minimum number of players as indicated by the specific rules for that sport, then the game will be declared a forfeit. Any timeouts allowed by the specific rules of a sport may not be used during the 10-minute grace period.

If a team forfeits 2 games in a league or one game in a tournament, it will be removed from further competition.

### **Article 3: Tournament Policy**

A default/forfeit in a single-elimination tournament is recorded as a loss and results in the team being removed from the tournament. A forfeit in a double-elimination tournament is recorded as a loss and results in the team being removed from the tournament. A default in a double-elimination tournament is recorded as a loss.

#### **Article 4: Rescheduling Policy**

Rescheduling of games is possible, but is limited to time and facility space available. If a team wishes to reschedule a game, it is the responsibility of that team's captain to notify the Intramural Sports Office by 5:00 pm the business day before the originally scheduled contest. The Intramural Sports Office will assist in finding available dates and times, but it is the responsibility of the team captain to make arrangements with the captain of the other team.

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### **Section 7: Sportsmanship**

#### **Article 1: Team Sportsmanship Rating System**

In sports involving officials, the Sportsmanship Rating System will be utilized. This system was developed to make participants responsible for their actions. Both teams will receive a Sportsmanship Rating based on the scale detailed below. The officials will rate both teams on a sliding scale will be based on the following criteria:

**4 Points:** *Excellent Conduct & Sportsmanship:* Players cooperate fully with officials and opposing team members. The captain converses calmly with officials about rule interpretations and calls. A team that receives any conduct penalty during their event CANNOT receive 4 points.

**3 points:** *Good Conduct & Sportsmanship:* Team members verbally complain about some decisions made by the officials and/or show minor dissension, which may or may not merit a conduct penalty. Teams that receive multiple conduct penalties CANNOT receive 3 points.

**2 points:** *Average Conduct & Sportsmanship:* Team shows verbal dissent towards official and/or the opposing team, which may or may not merit a Yellow Card/Technical Foul/Unsportsmanlike Conduct Penalty. Captain exhibits minor control over his/her teammates, but is in control of him/herself. Teams receiving 2+ Yellow Cards/Technical Fouls/Unsportsmanlike Conduct Penalties will receive no higher than 2 points. Any team defaulting a game will receive a 2 rating.

**1 point:** *Below Average Conduct & Sportsmanship:* Team constantly comments to the officials and/or the opposing team from the field and/or sidelines. The team captain exhibits little or no control over teammates or him/herself. Teams receiving 3+ Yellow Cards/Technical Fouls/Unsportsmanlike Conduct Penalties will receive no higher than 1 point.

**0 points:** *Poor Conduct & Sportsmanship:* Team is completely uncooperative. Captain has no control over teammates or him/herself. Any team that forfeits a game or causes a game to be forfeited or any team receiving multiple ejections will receive 0 points. Teams receiving 4+ Yellow Cards/Technical Fouls/Unsportsmanlike Conduct Penalties will receive no higher than 0 points.

#### **Article 2: Playoff Policy**

Any team wishing to make the Playoffs will be required to maintain a 2.75 Sportsmanship Rating. **Teams must continue to maintain a 2.75 Sportsmanship Rating throughout the Playoffs.** If a team falls below the 2.75 Sportsmanship Rating at any point during the Playoffs, they will be removed from the tournament. The team they were scheduled to play will receive a "win by forfeit" and advance to the next level. If this is the result of the Semi-Final games, the team that should advance will be declared the Champion.

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## **Section 8: Alcohol, Drug and Tobacco Policy**

### **Article 1: Intoxication**

In accordance with Florida International University policy, alcohol consumption and drug use prior to or during an intramural contest is not only unsafe, but also a violation of university rules, and if you are underage, it is illegal. The Intramural Staff strictly enforces a zero tolerance policy regarding alcohol and drugs during all intramural contests. Consequences for the violation of this rule may include but is not limited to: being prohibited to continue participating in Intramural Sports activities, ejection from Recreation Services facilities, judicial referral, and, in egregious situations, arrest.

### **Article 2: Tobacco**

Use of all tobacco products (cigarettes, chewing tobacco, cigars, etc.) is strictly prohibited on all Recreation Services property. The Intramural Staff strictly enforces a zero tolerance policy regarding the use of tobacco in order to allow all participants a pleasant experience during contests and events.

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## **Section 9: Ejections and Disciplinary Action**

Participants and spectators found to be in violation of Intramural Sports rules, policies and procedures are subject to ejection from Intramural contests and disciplinary action including but not limited to: probation, suspension, expulsion, revocation of Recreation Services privileges, participation in workshops, seminars and/or the completion of reflection papers. The following is the procedure that must be followed when one is ejected:

- Participants/Spectators that have been ejected from an Intramural contest will be given reinstatement information by the Intramural Sports Supervisor.
- Should any ejected person not be compliant with the IM Sports Supervisors, Graduate Assistant, and/or Coordinator, the team captain will be responsible for supplying the required information. In the circumstance that neither party is compliant, the game may be forfeited. Public Safety may also be called.
- All ejected persons are suspended until they have met with the IM & Sport Clubs Graduate Assistant & Coordinator to review the incident.
- Any attempts to participate or attend games prior to this meeting or any action in violation of disciplinary action that has been levied will result in additional action being taken.
- An appointment to meet with the IM & Club Sport Coordinator can be made by calling (305) 348-7530. The IM Sports Graduate Assistant may also be contacted in such instances by calling (305) 348-1054. Appointments will not be made on the day of the next game or at the game site.
- Any person who does not agree with a disciplinary sanction may file a written appeal. If the written appeal is deemed acceptable by the Intramural Sports Department, a hearing will be arranged.

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## Section 10: Protests

The IM Sports Staff realizes that, on occasion, an official may incorrectly interpret and/or enforce a rule. The purpose of a protest is to insure an equal opportunity for victory. A protest can be avoided through intelligent and constructive conversation among the team captains and IM Sports Staff.

Protests will only be allowed for incorrect interpretation/enforcement of a rule and/or use of an ineligible player.

Protests will NOT be considered if they are based on a decision involving the accuracy or judgment on the part of an official.

If a team wishes to protest player eligibility of an opponent, they must do so before the start of the game, or once the player has officially signed in to the game. Eligibility Protests made after these two situations will not be considered.

Whenever a matter of protest arises during a game (other than player eligibility), the captain of the protesting team shall notify the official or IM Supervisor before play continues. Once play has resumed protests will not be heard.

The IM Supervisor will attempt to resolve the protest. If the protest cannot be resolved the IM Supervisor will provide the protesting team captain with a protest form.

The IM Supervisor will complete the top portion of the form. The team captain must complete the necessary information and submit the form to the Intramural Sports Office by **12:00 Noon** the next business day along with the **\$10 protest fee**.

If the protest is upheld the fee will be refunded and the necessary measures will be taken to correct the error.

Protests will not be accepted if the protesting team won the contest.

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## Section 11: Weather Policy

The IM Staff has sole responsibility for postponements/cancellations in case of inclement weather. The safety of participants, spectators, and IM Staff will be the main concern. Two factors will be taken into consideration: field and weather conditions.

Each team captain is responsible for contacting the IM Office for information regarding cancellations and the rescheduling of postponed games. If the weather is questionable, a first decision will be made by 5:00 PM and a message will be recorded on the IM Office voicemail at (305) 348-1054.

Upon notification that a game is still scheduled to be played, further decisions will be made on an hourly basis by the IM supervisor on duty if inclement weather persists or develops. Updates will be made as necessary to the IM Office voicemail.

Every effort will be made to reschedule any games cancelled due to poor weather and/or field conditions. This does not guarantee the games will be rescheduled, only that the attempt will be made.

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## **Section 12: Postseason**

### **Article 1: Tie-Breaker Criteria**

The following criteria will be used to break ties for playoff seeding:

- Sportsmanship rating
- Head to head results
- Point differential
- Points allowed
- Division placement
- # of forfeits
- # of defaults
- Coin toss

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## **Section 13: Awards**

The most significant awards for active participation and success in IM Sports are not material. Each individual and team champion will receive a t-shirt in acknowledgment of their efforts. Additional awards are given out annually at the Recreation Services Award Celebration. These awards include:

- IM Supervisor of the Year
- IM Sports Official of the Year
- IM Sports Rookie Official of the Year

Participants are encouraged to nominate candidates to the IM Sports Office.

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## **Section 14: Equipment Rental**

### **Article 1: Renting Equipment**

Limited supplies of equipment can be rented out for student organization tournaments and practices. Flag football flag belts, mesh jerseys and field markers/cones may only be rented out when there is a surplus of supplies (i.e. there are flag belts and field markers not being used by scheduled programming). To inquire about availability please call the Intramural Office.

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## **Section 15: Greek Sports**

### **Article 1: Sports Cup Leagues**

The IM Sports Cup Leagues will be administered by Recreation Services in conjunction with the Department of Campus Life, and run annually August through May. Participating organizations must adhere to policies and procedures in this handbook, as well as IFC, National Panhellenic and Panhellenic constitutions, policies, and rulings. Eligible Greek organizations are those approved as such by the Office of Campus Life.

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## **Section 16: Professional Discretion**

The IM & Club Sports Coordinator and the Recreation Services Director will use professional discretion when necessary to make adjustments and exceptions to any Recreation Services or IM Sports policy, procedure, and/or rule in the best interest of the entire program.